



Department of Administrative Services
Surplus Property Division
2072 North Bibb Dr.
Atlanta, GA 30084-6233
V: 770-414-6468 F: 404-463-2912

Surplus “Want” Request

Please fax this request to 404-463-2912. Cover sheet not required.

*Use this form for requesting Surplus Property to locate vehicles,
heavy equipment, and specialized equipment not currently in inventory.*

Agency: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact: _____ Phone: _____ Fax: _____

E-mail: _____

Item Description (Please be specific)	Quantity	Date Needed

Surplus Use:

Date Received: _____

Date Item Located: _____

Agency Notified: _____

Remove from List: _____